



EXCHANGE PROGRAMME APPLICATION  
INDIAN INSTITUTE OF FOREIGN TRADE  
B-21 QUTUB INSTITUTIONAL AREA,  
NEW DELHI-110016

Paste your  
coloured photo

PLEASE FILL-IN THIS FORM IN **BLOCK LETTERS**

**1. Name:**

\_\_\_\_\_ (First) \_\_\_\_\_ (Middle) \_\_\_\_\_ (Last)

**2. Gender:** Male  Female

**3. Date of Birth:** Day \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

**4. Father's Name:** \_\_\_\_\_

**5. Mother's Name:** \_\_\_\_\_

**6. Country of Citizenship:** \_\_\_\_\_

**7. Home Institution:**

University/Institution Name \_\_\_\_\_

City: \_\_\_\_\_ Country: \_\_\_\_\_

Name of Authorized Official: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**8. Mailing Address**

Street/Apt.: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Postal code: \_\_\_\_\_

Country: \_\_\_\_\_ Day phone: \_\_\_\_\_

E-mail (or fax): \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**9. Permanent Address** (if it is not the same as the mailing address above)

Street/Apt.: \_\_\_\_\_

City State: \_\_\_\_\_ Postal code: \_\_\_\_\_

Country: \_\_\_\_\_ Day phone: \_\_\_\_\_

E-mail (or fax): \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**10. Proposed Terms of Attendance:** (mark all that apply)

Fall Semester (July-September) of year 20\_\_

Winter Semester (October-December) of the year 20\_\_

Spring Semester (January-March) of the year 20\_\_

11. Length of Study: 3  Months  6 Months  9 Months

12. Housing/Accommodation: Please refer to **Appendix-II**

13. Colleges Attended: (List all post-secondary institutions you have attended).

(A)

Name of University/ Business School	Course/ Degree Completed	Year of Completion	GPA

(B)

Current Course/ Degree being pursued	Duration		Credits Earned for current Course	GPA
	From	To		

14. Certificates to be attached along with the application form:

- Resume
- Brief motivation letter
- Most recent transcripts
- Certificate of English Proficiency
- Copy of passport
- Filled-in Course Selection Form (Please refer to **Appendix-I**)

For detail about courses and commencement of trimesters, please refer to IIFT Student Exchange Fact sheet 2018-19 which can be downloaded at [http://tedu.iift.ac.in/iift/docs/student\\_factsheet.pdf](http://tedu.iift.ac.in/iift/docs/student_factsheet.pdf)

15. Have you ever been subjected to disciplinary action by any college or university, or convicted of a violation of any state or federal law, other than minor traffic violation?

Yes  No

If **yes**, explain fully on a separate sheet.

**PLEDGE OF HONOR**

I certify that all information given on this application is true and correct. I will abide by all rules and regulations of the university. I will accept the responsibility of the Honor Code of the university. I pledge I will not lie or cheat. I understand that violation of the IIFT Honor Code may result in severe penalties, including dismissal from the university.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

Name of Authorized Exchange Official at Home Institution: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Signature: \_\_\_\_\_

Fax No.: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ (stamp of the Exchange Officer/Institution)

Date: \_\_\_\_\_

Email filled-in application form along with relevant documents to  
[exchangeprogramme@iift.edu](mailto:exchangeprogramme@iift.edu)

## Program/courses offered under the Exchange Programme

IIFT accepts exchange students for MBA (International Business) which is a full time two (2) year programme. Exchange programme at IIFT is scheduled in the following trimesters:

	Fall Trimester (s)	Winter Trimester (s)	Spring Trimester (s)
<b>MBA (IB) First Year</b>	<b>Trimester I</b>	<b>Trimester II</b>	<b>Trimester III</b>
Commencement of Trimester	25 June – 30 Sept. 2018	Oct – Dec. 2018	Jan. – March 2019
Examination	Last week of September	Last week of December	Last week of March
Other Activities	-	-	Viva- Voice: Last week of March
<b>MBA (IB) Second Year</b>	<b>Trimester IV</b>	<b>Trimester V</b>	<b>Trimester VI</b>
Commencement of Trimester	18 June 2018 – 30 Sept. 2018	Oct. – Dec 2018	Jan. – March 2019
Examination	Last week of September	Last week of December	Last week of March
Other Activities	<i>Port Visit: Sept./Oct.</i>		

Note:

- All applications have to be sent by:
  - ✚ 30<sup>th</sup> April for the Fall and Winter Trimester
  - ✚ 31<sup>st</sup> October for the Spring Trimester
- The candidates must submit all the necessary documents as stated in the applications from while sending the application.
- The students should reach Delhi at least **two (2) days** before the commencement of the trimester.

**List of core courses:**

<b>Non Credit -NC courses during Induction</b>	
Psychology for Managers	NC
Managerial Communications	NC
Fundamentals of International Management	NC
<b>MBA (IB) First Year</b>	<b>MBA (IB) Second Year</b>
<b><u>Trimester I (July – Sept.)</u></b>	<b><u>Trimester IV (July – Sept.)</u></b>
Marketing Management (3)	Supply Chain Management (3)
Financial Accounting (3)	India Global Trade & WTO (3)
Managerial Communication (2)	Human Resource Management (2)
Organizational Behavior (3)	International Business Strategy (2)
ITAM I (2)	International Trade Logistics (3)
Business Economics (3)	IT Applications in Management – II (3)
Business Statistics (3)	Entrepreneurship (2)
<b><u>Trimester II (Oct. – Dec.)</u></b>	<b><u>Trimester V (Oct. – Dec.)</u></b>
International Marketing Management (3)	Corporate Ethics & Governance (2)
Human Resource Management (3)	Management of Global Sourcing (2)
Management Accounting (2)	
Financial Management – I (3)	
Operations Research (3)	
Business Research Methods (3)	
Macro Economics (3)	
<b><u>Trimester III (Jan.-March)</u></b>	<b><u>Trimester VI (Jan.-March)</u></b>
Financial Management – 2 (2)	Legal Aspects of Business (2)
International Financial Management (3)	
Operations Management (3)	
International Economics (3)	
Trade Analytics (2)	
IT Application in Management II (2)	
Strategic Management (2)	
International Trade Operations & Documentation (3)	

*Note: No. in the bracket () indicates the Course Credits*

**1 IIFT credit is equal to 4 ECTS**

**List of Electives to be offered during Trimester IV, V, and VI:**

IV Trimester			
S. No.	Course Name	Discipline Group	Course Credits
1	Financial Derivatives and Risk Management	FIN	2
2	Mergers and Acquisitions	FIN	2
3	Security Analysis & Portfolio Management	FIN	2
4	Sales and Distribution Management	MKT	2
5	Brand Management	MKT	2
6	Advertising & Promotion Management	MKT	2
7	Data Analytics	IT	2
8	Competitive Strategy	GM&S	2
9	Strategy Execution & Tools	GM&S	2
V Trimester			
1	Financial Modeling	FIN	2
2	Financing of International Trade	FIN	2
3	Financial Risk Management	FIN	2
4	B 2 B Marketing	MKT	2
5	Digital Marketing	MKT	2
6	Strategic Market Planning and Decision Making	MKT	2
7	Management of Strategic Alliance	GM&S	2
8	Strategic Consulting	GM&S	2
9	Managing Global Compliance in Exports	ITOL	2
10	Agri-Commodity Trading (ACT)	ITOL	2
VI Trimester			
1	Customs & Excise Management	ITOL	2
2	Sectoral Strategies for International Business (Seminar Course)	ITOL	2

**APPENDIX-I**  
**COURSE SELECTION FORM**

Name of the Student	
Name of University/School	
Period of Stay (Please Tick)	July-Sept. (            )/ Oct. – Dec. (            )/ Jan. – Mar. (            )
Date of Arrival	
Date of Departure	
Year (Please Tick)	2018 (            )/ 2019(            )
Courses Selected at IIFT:	
Trimester I (July – Sept. 2018)	Trimester IV (July – Sept. 2018)
Trimester II (Oct. – Dec. 2018)	Trimester V (Oct. – Dec. 2018)
Trimester III (Jan. – Mar. 2019)	Trimester VI (Jan. – Mar. 2019)

## APPENDIX-II ACCOMMODATION

IIFT does not provide on campus housing facilities to foreign exchange students but has made adequate arrangements to facilitate their accommodation needs. The following is a list of agencies willing to offer accommodation for foreign exchange students during their period of study at IIFT. *The below mentioned agencies have been personally contacted for a special price applicable for foreign exchange students of IIFT only. For safety and security purpose it is suggested that exchange students may contact the below mentioned facilities.* It is requested that students may individually get in touch with any one of the agencies based on your requirement and budget. Details are as follows:

Address	Tariff	Facilities
<b>Prakash Kutir B&amp;B</b> A-34, Hauz Khas, New Delhi- 110016, India Mobile: +91-9811056623 Tel: +91-11-26520134/26967758 Fax: +91-11-26967758 Email: <a href="mailto:prakashkutir@gmail.com">prakashkutir@gmail.com</a> Website: <a href="http://www.besthomestaydelhi.com">http://www.besthomestaydelhi.com</a> Contact Person: A.K. Gupta (Owner) Distance from IIFT: Approx. 4Km	₹1,600/day on double occupancy (without breakfast)  ₹2,100/day on double occupancy (with breakfast)  ₹2,000/day for a bigger room (accommodating 3 students) No added Charges	Attached Bathroom, Wi-Fi, RO facility, Laundry(self/paid) Breakfast chargeable ₹150 per plate (Indian Breakfast), Bed Sheets changed once a week and Towels changed twice a week
<b>Saket Bread &amp; Breakfast</b> D-21, 3 <sup>rd</sup> Floor, Saket, New Delhi- 110017 (Near PVR Cinema), Opposite Kotak Bank Email: <a href="mailto:saketbedandbreakfast@gmail.com">saketbedandbreakfast@gmail.com</a> Website: <a href="http://saketbedandbreakfast.com/index.php">http://saketbedandbreakfast.com/index.php</a> Mobile: +91-9582872580 (Mr. Anand Puri / Mr. Vaneesh) Tel.: +91-11-41013398 Contact Person: Mr. Anand Puri (Owner) Distance from IIFT: Approx. 5Km	₹2,800/day for double occupancy (July-September)  ₹3,000/day for triple occupancy (July-September)  ₹3,500/day for double or triple occupancy (October-March)	Attached bathrooms, Wi-Fi, RO facility In-room Electronic Safe, 24 hr access to fridge, microwave, tea/coffee, Breakfast included Lunch and Dinner on request (chargeable ₹350 per head per meal)
<b>Qutub residency</b> 81, Adchini, Sri Aurobindo Marg, New Delhi- 110017 Mobile: +91-3212056749 (Mr. Kamal) Tel.: 011-26526192/ 26526193/ 26526194/ 26526195 Email: <a href="mailto:delhi@qutubresidency.com">delhi@qutubresidency.com</a> Website: <a href="http://www.qutubresidency.com/">http://www.qutubresidency.com/</a> Distance from IIFT: Approx. 2Km	₹2,800/day on double occupancy which includes breakfast and dinner and will include lunch on Saturday and Sunday	Attached bathroom, Wi-Fi, 2 sets of laundry per week (not chargeable)
<b>Grover's Nest-B&amp;B,</b> Y-16, Green Park Main, First Floor, New Delhi- 110016, India Mobile: +91-9868281451 Tel.: +91-1126967713 Email: <a href="mailto:swaran.grover@yahoo.com">swaran.grover@yahoo.com</a> Contact Person: Swaran Grover (Owner) Distance from IIFT: Approx. 5Km	₹1,500/day on double occupancy basis + Electricity Charges for A/C	Attached bathrooms, Wi-Fi, RO facility, Laundry chargeable Breakfast, Lunch, Dinner on request (chargeable)
<b>JMD Luxury Home</b> C-9/9922, Vasant Kunj, New Delhi- 110070 Mobile: +91-9810027243 Tel.: +91-11-26134955, +91-11-41042219 Email: <a href="mailto:jmdpvtltd@gmail.com">jmdpvtltd@gmail.com</a> Website: <a href="http://jmdluxuryhome.com/#2">http://jmdluxuryhome.com/#2</a> Contact Person: Mr. Vikram Singh Distance from IIFT: Approx. 8Km\ *preferably for male students	₹1,500/day on double occupancy	Attached bathrooms, Wi-Fi, Geyser, Television, Breakfast included Lunch and Dinner on request (chargeable ₹200 per head per meal) Pick up and drop facility chargeable @ ₹600 per day per car
<b>My Room</b> 66-A, Adchini, Sri Aurobindo Marg, New Delhi-110017 Mobile: +91-9821790443 & 9821790442 Tel.: +91-11-26534782 Website: <a href="http://www.omhouse.in">www.omhouse.in</a>	₹12,000/per month on double occupancy Electricity charges as per consumption	Fully Air-conditioned Bed Table & Chair Attached bathrooms, Hot & Cold Water



<p>Contact Person: Mr. Rakesh Distance from IIFT: Approx. 1Km</p>		<p>24 hours power back up Unlimited free Wi-Fi, Terrace &amp; Common Television Room Breakfast &amp; Dinner included (Need to bring your own bedding)</p>
<p><b>CoHo</b> Best Boys PG near Hauz Khas, Block C, Sarvodaya Enclave, Delhi, 110017 Mobile: +91- 9818161096 Website: <a href="http://www.coho.in">www.coho.in</a> Contact Person: Ms. Priya Yadav Distance from IIFT: Approx.2.6 Km</p>	<p>Twin sharing: ₹15,000 - ₹22,000 per month Triple sharing: ₹10,000 - ₹12,000 per month Security deposit: 2 months' rent equivalent (refundable post vacation; not adjusted in rent of last month) Prices are exclusive of electricity expenses and inclusive of other amenities mentioned</p>	<p>Fully furnished rooms with upholstered beds with side tables, wardrobes, AC Self-help amenities like tea/coffee vending machine, microwave, induction, fridge, etc Services like WiFi, housekeeping, food, cable, repairs and maintenance Recreational Lounge with TV, Sofa, Games, etc. Utilities like RO water, washing machine, ironing Board</p>
<p><b>Student Inn,</b> 6, Raj Niwas Marg, Aupur Road, Civil Lines, Delhi 110054 Also, various other locations including one upcoming facility in South Delhi Contact Person: Raghav Kalra Phone: +91-9818450129, 1800-270-4500 Website: <a href="http://www.studentsinn.net">www.studentsinn.net</a> Distance from IIFT: Approx. 24Km</p>	<p>Triple sharing Room : ₹18,000 /- per month per bed  Double sharing Room: ₹25,000/- per month per bed.</p>	<p>4 times Meals Veg &amp; Non Veg, Laundry Services, TV &amp; Dish in Rooms, Gaming Zone, Gymnasium, Dropping Facility, Coffee Shop, Vending Machines, Unlimited tea and Coffee, Professional House housekeeping.</p>
<p><b>Your Space</b> F-7/A Kailash Colony, New Delhi 110048 Phone: 8383027664, 91 9818722055</p>	<p>Rooms range from ₹19,000/- per month to ₹21,000/- per month depending on sharing or dedicated bathroom for each room. All above facilities except AC, Geyser are included.</p>	<p>Twin or triple sharing room with dedicated bathroom. Each student will get an ergonomically designed single box bed, side table and dedicated cupboard. Pictures of other your-space rooms are attached here and we aim to standardize this look across facilities. Nutritious Breakfast, Snacks and Dinner. Lunch provided on weekend and non- vegetarian dishes will be added twice a week. Basic electricity will be included in the base pricing. ACs and Geysers will be charged on actuals per room split between the residents. Daily Housekeeping of rooms and common areas Unlimited, high speed Wifi Free laundry and ironing of clothes Large, spacious common area with TV, games for relaxation Free gym facility Daily Newspapers Dedicated 24 hours professional security guards</p>