

**INDIAN INSTITUTE OF FOREIGN TRADE**  
**B-21 QUTAB INSTITUTIONAL AREA**  
**NEW DELHI 110016**

**No: Admn. Insurance/2017**

**9<sup>th</sup> November, 2018**

INVITATION FOR “EXPRESSION OF INTEREST”

FOR EMPANELLING PRIVATE HOSPITALS/HEALTH CENTRES/SUPERSPECIALITY HOSPITALS IN DELHI / NCR AND KOLKATA FOR THE TREATMENT OF SERVING AS WELL AS RETIRED EMPLOYEES OF INDIAN INSTITUTE OF FOREIGN TRADE.

**ABOUT IIFT**

Indian Institute of Foreign Trade (IIFT) was set up in 1963 by the Government of India as an autonomous organization under Ministry of Commerce & Industry to help professionalize the country's foreign trade management and increase exports by developing human resources; generating, analyzing and disseminating data; and conducting research. The Institute visualizes its role as:

- A catalyst for new ideas, concepts and skills for the internationalization of the Indian economy.
- The primary provider of training and research-based consultancy in the areas of international business, for the corporate sector, Government and the student community and at large.
- An institution with proven capability to continuously upgrade its knowledge base with a view to meet the requirements of the Government, trade and industry through both sponsored and non-sponsored research and consultancy assignments.

EOI (Expression of Interest) towards empanelment of private hospitals/standalone centers/super specialty hospitals/health Care Centres in Delhi / NCR and Kolkata for treatment at CGHS rates or lower rates for the serving and retired employees of Indian Institute of Foreign Trade through MOU (Memorandum of Understanding) for a period of five years. At present IIFT has approx. 160 retired employees and approx. 150 serving employees.

### **Terms of operation for Tie up**

- 1) The hospital/stand alone centre located in Delhi/Kolkata and should be CGHS approved.
- 2) For emergency cases, admission is to be done immediately.
- 3) Adequate medical attention is to be provided for serious patients, if required.
- 4) The Hospital(s) recognized should display prominently in the website/notice boards etc indicating specialties for which they recognized for tie up with Central Hospital so that IIFT beneficiaries are well aware of the availability of such hospitals for referral.
- 5) All willing Hospitals/Standalone Centers will be visited by Committee of nominated IIFT for getting the first hand experience.
- 6) The rates to be charged by the empanelled private hospitals/Stand alone Centers should be as per CGHS or Lower rate based on the classification of the Hospitals.
- 7) Free ambulance service should be provided to the IIFT employees/retired employees from Hospital to residence and.
- 8) The tie up arrangement will be for a period of five years.

Interested parties may obtain the application form within 21 days from the date of issue of this EOI on any working day during official hours from Room No. 522, GA Section, IIFT Bhawan, or the same can be downloaded from Website: [www.iift.edu](http://www.iift.edu) and submit their consent/ duly filed application in sealed cover to Sr. Finance Officer, Room No. 511 within 21 days from the publication of this notice on any working day upto 5 PM.

**REGISTRAR, IIFT**

## **Prescribed format of application**

**For**

### **Expression of interest (EOI) towards empanelment of Private Hospitals/stand alone centres in Delhi / NCR and Kolkata for the treatment of IIFT retired and serving employees.**

1. Name of the private hospital, stand alone centre/organization /address/telephone number/e mail id:
2. List of organizations who have been entered with MOU with the hospital:
3. We agree to provide services at CGHS (non- NABH/ NABH rates) as applicable to Delhi and Kolkata.
4. For those services/investigations/treatment modalities, which are not listed in the CGHS rate, our hospital will provide the services on hospital rates and discount @ .....% will be given. List of which are enclosed.
5. We also agree to provide services on bill cash/credit system of payment:
6. Our hospital offers to provide free ambulance services for all referral patients to and fro from the hospitals to residence and back.
7. We hereby enclose a gist of the facilities, which are available with our hospital as per annexure:
8. We enclose the human resources/specializations, which are available with our hospital as per annexure. The infrastructural facilities of our hospital is enclosed as per annexure.
9. We enclose a complete tariff chart of our hospital comparing with CGHS rates as per annexure.
10. Our hospital has been recognized for treatment of the following government organizations /semi-govt. organization/private organization as per annexure.

All documents are to be signed and stamped by the authorized signatory on all pages.

Name:  
Signature  
Authorized Signatory  
Address.  
Phone number.  
EMAIL ID